LEAD Editor tracking form

If you make changes on the EPSB website using the LEAD Editor, use this form to track the changes so that you can go back and change them in your SIS** program at a later time. Also use this form to track changes made in the SIS that need to be made on the LEAD editor. Remember, new uploads will erase all changes made in the LEAD editor.

School	Staff member	Changes		Changed in	Changed to	Notes
		☐Job ☐Content ☐Population	☐Low Grade ☐High Grade	☐SIS ☐LEAD		
		☐Job ☐Content ☐Population	☐Low Grade ☐High Grade	☐SIS ☐LEAD		
		☐Job ☐Content ☐Population	☐Low Grade ☐High Grade	☐SIS ☐LEAD		
		☐Job ☐Content ☐Population	☐Low Grade ☐High Grade	☐SIS ☐LEAD		
		☐Job ☐Content ☐Population	☐Low Grade ☐High Grade	☐SIS ☐LEAD		
		☐Job ☐Content ☐Population	☐Low Grade ☐High Grade	☐SIS ☐LEAD		
		☐Job ☐Content ☐Population	☐Low Grade ☐High Grade	☐SIS ☐LEAD		
		☐Job ☐Content ☐Population	☐Low Grade ☐High Grade	☐SIS ☐LEAD		
		☐Job ☐Content ☐Population	☐Low Grade ☐High Grade	☐SIS ☐LEAD		
		☐Job ☐Content ☐Population	☐Low Grade ☐High Grade	☐SIS ☐LEAD		

** SIS = Student Information System (STI or Infinite Campus)