



*EP***SB**

**Education Professional
Standards Board**

Ensuring High Quality Educators for Kentucky Schools





Educational Professional Standards Board

- Established as part of the 1990 Kentucky Education Reform Act to oversee the education profession.
- The standards and accreditation agency for Kentucky teachers and administrators and for programs of education at Kentucky colleges and universities.



Educational Professional Standards Board

Charged with:

- 🍏 Establishing standards of performance both for preparation programs and practitioners;
- 🍏 Accrediting educator preparation programs at colleges, universities, local school districts, and private contractors;
- 🍏 Selecting assessments for teachers and administrators;
- 🍏 Overseeing internship programs for new teachers and new principals;



Educational Professional Standards Board

Charged with:

- 🍏 Operating the Continuing Education Option for Rank change;
- 🍏 Administering Kentucky's incentive program for NBPTS certification;
- 🍏 LEAD and HQ data collection; and
- 🍏 Issuing, renewing, suspending and revoking Kentucky certificates for professional school personnel.



Educational Professional Standards Board

The mission:

To ensure a quality educator for every professional public school position through the establishment and enforcement of rigorous, achievable standards for obtaining and maintaining certification.



EP SB—Divisions & Functions

Certification

Responsible for issuing and renewing certificates for all Kentucky teachers and administrators. Staff works closely with local school districts in the hiring process to ensure a properly credentialed educator in every professional position in Kentucky schools. Staff also works with Kentucky colleges and universities, out-of-state institutions, and national evaluation agencies. The Division processes approximately 25,000 certification transactions annually. Also coordinates Local Educator Assignment Data (LEAD) data collection process and Highly Qualified (NCLB) data collection process.

Educator Preparation

Ensures that preparation programs for Kentucky educators meet established standards of quality; monitors the accreditation process, reviews program and continuous assessment materials, and provides technical assistance for program improvement; coordinates the review of university-based alternative route to certification and is responsible for emergency program review.



EPSB—Divisions & Functions

Legal

Responsible for investigating and prosecuting all cases of educator misconduct; Kentucky statute KRS 161.028 stipulates that the EPSB has the authority to take action against certificates of educators that engage in misconduct, or impose other conditions that protect the safety of students, and the integrity of the profession. EPSB annually processes more than 150 disciplinary cases and 180 character and fitness cases.

Professional Learning and Assessment

Supports the mission of the EPSB by maintaining the array of tests required for teacher and administrator certification, and by overseeing an active research agenda; publishes reports and information related to quality in educator preparation and practice; provides research support for the board and cooperates with a variety of external researchers on behalf of the EPSB; oversees the Continuing Education Option, National Board Certification, Kentucky Internship Programs.



Certification

Primary Duties

- 🍏 Six consultants handle issuance of all credentials;
- 🍏 Division also has one director, one LEAD coordinator, one Troops to Teachers coordinator, and two full-time clerical;
- 🍏 From May 1, 2007-February 21, 2008----over 22,000 applications handled and over 32,000 credentials issued;
- 🍏 Rotation used for phone calls during summer months—3 consultants per day on telephone plus over 25,000 e-mails/year.



Certification

Primary Duties

- 🍏 Coordinates the Local Educator Assignment Data (LEAD) report twice per school year;
- 🍏 LEAD data is used for spring Highly Qualified teacher report;
- 🍏 Federally-funded Troops to Teachers program recruits 20-30 new teachers per year to KY via the military;
- 🍏 LEAD Coordinator also works with those seeking certification via 10-year exceptional work experience.



Working Parameters

Kentucky Revised Statutes—

*Cannot be waived by the Education
Professional Standards Board*



Working Parameters

Must work within laws on a variety of areas, including:

- basic types of certification
- teacher assignments
- experience determination
- alternative certification
- rank change
- EILA credit
- National Board certification
- emergency/temporary/conditional/adjunct certifications
- certificate deletion process
- re-issuance of expired certificates
- out of state agreements



Working Parameters

EPSB Regulations—

Can be waived by the Education Professional Standards Board

These give much greater detail to the statute areas outlined above and include much more information on exact procedures of certification.



Working Parameters

May be viewed at www.kyepsb.net by using the Governing Regulations tab on right side of page

The screenshot shows the homepage of the Education Professional Standards Board (EPSB) in Kentucky. The page has a blue header with navigation links: "State Agency List", "KY Newsroom", "State Help Center", and a search box. Below the header is the EPSB logo and the text "Education Professional Standards Board" and "Kentucky UNBROILED SPIRIT". A yellow banner reads "Welcome to the Education Professional Standards Board Website".

The main content area is divided into three columns:

- Left Column (Yellow background):** A vertical menu with links: "Certification", "Assessment Requirements", "Educator Preparation", "Internships", "Data & Research", "Board Information", "Ethics", "Login", "Username:", "Password:", "Need a login? Click here.", "Forgot your password? Click here.", "ALERT", "All EPSB Applications will be down every Thursday from 7:30A.M. to 8:00A.M. for maintenance.", and the EPSB logo with "KyEducators.org".
- Middle Column (White background):** Text describing the board's establishment in 1990 and its mission. It also includes a photo of a young girl writing in a notebook and a "Headlines" section with links to "2006 HQ Report Tool NEW!", "Alternative School Administration Study (.ppt)", and "NCLB Addendum #7 (.doc)".
- Right Column (White background):** A "How Do I..." section with links like "Become a Teacher", "Become a Principal", "Renew My Credential", "Find an Education Program", "Check HQ Status", "Compare Prep Programs", and "Check Educator's Credentials". Below it is a "Featured Sites" section with links to "Commonwealth of KY", "Kentucky.gov", "Governing Regulations" (highlighted with a red arrow), "KY Department of Education", "Education", "KACTE", "KYEducators", "KYVHS", "KYVL", "KYVU", "NCATE", "US Department of Education", "Title II TQE Grant", "Federal", "FirstGOV Home Page", and "NCLB".

The footer contains copyright information: "Copyright © 2004 kyepsb.net" and a list of navigation links: "Certification | Assessment Requirements | Educator Preparation | Internships | Data & Research | Board Info | Ethics | Site Map | Directions | Feedback | Contact EPSB | EPSB Home".





Working Parameters

Individual District Policies-

Not under control of EPSB

These policies may influence situations which are referred to the Division of Certification



Areas of Common Misunderstanding

Basic nature of our certification process

- Standards-based, i.e., universities submit programs approved by EPSB
- Most individual course and degree decisions are made via recommendations from universities, not the Division of Certification

Rank change

- Rank is governed by statute—KRS 161.1211
- Rank change is not just “30 more graduate hours;” it occurs upon receipt of a planned program which ***enhances, adds to, or advances*** a base certificate



Areas of Common Misunderstanding

Reciprocity

- In Kentucky, this does not mean “if you have a certificate there, you get the same one in KY”
- Governed by Kentucky’s acceptance of the NASDTEC Interstate Agreement
- Generally, we look for recommendation from out of state granting institution
- Alternative routes to certification may be accepted, but not a “testing-only” route



Areas of Common Misunderstanding

Statements of Eligibility

- These are not teaching certificates, KTIP or KPIP required first

On-Line Programs

- Rank is governed by statute—KRS 161.1211
- Rank change is not just “30 more graduate hours;” it occurs upon receipt of a planned program which *enhances, adds to, or advances* a base certificate
- These WILL NOT work to add a new area of certification (See next slide)



Areas of Common Misunderstanding

Out of State On-Line Programs

- Regulation has recently changed (2/1/08)
- Beginning June 1, 2008, initial and continuing on-line educator preparation programs originating from outside Kentucky shall be *regionally accredited, accredited or approved, as applicable, by the program's state of origin, and accredited by NCATE (new addition.)*
- This governs both new & added certifications AND rank changes
- It is the responsibility of the educator to verify that all three conditions are met



Areas of Common Misunderstanding

Adding new areas or extending a certificate

- Traditionally has required completed program, recommendation, and Praxis test
- TC-HQ route may be helpful to current KY teachers
- Information is available at www.kyepsb.net via HQ Status link on right side of page

Kentucky.gov | State Agency List | KY Newsroom | State Help Center | Search

EPSB Education Professional Standards Board *Kentucky UNBROKEN SPIRIT*

Welcome to the Education Professional Standards Board Website

Certification
Assessment Requirements
Educator Preparation
Internships
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Ethics

Login
Username:
Password:

Need a login? [Click here.](#)
Forgot your password? [Click here.](#)

ALERT

All EPSB Applications will be down every Thursday from 7:30A.M. to 8:00A.M. for maintenance.

The **Education Professional Standards Board** was established as part of the 1990 Kentucky Education Reform Act to oversee the education profession. EPSB is the standards and accreditation agency for Kentucky teachers and administrators and for programs of education at Kentucky colleges and universities.

The board is charged with establishing standards of performance both for preparation programs and practitioners; accrediting educator preparation programs at colleges, universities, local school districts, and private contractors; selecting assessments for teachers and administrators; overseeing internship programs for new teachers and new principals; operating the Continuing Education Option for Rank change; administering Kentucky's incentive program for National Board for Professional Teaching Standards certification; and issuing, renewing, suspending and revoking Kentucky certificates for professional school personnel.

How Do I...
[Become a Teacher](#)
[Become a Principal](#)
[Renew My Credential](#)
[Find an Education Program](#)
[Check HQ Status](#)
[Compare Prep Programs](#)
[Check Educator's Credentials](#)

Featured Sites
Commonwealth of KY
[Kentucky.gov](#)
[Governing Regulations](#)
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Education
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[KYVU](#)
[NCATE](#)
[US Department of Education](#)
[Title II TQE Grant](#)
Federal
[FirstGOV Home Page](#)
[NCLB](#)

Headlines
[2006 HQ Report Tool](#) **NEW!**
[Alternative School Administration Study](#) (.ppt)
[NCLB Addendum #7](#) (.doc)

Kentucky UNBROKEN SPIRIT
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KyEducators.org

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Areas of Common Misunderstanding

Checking on status of application, renewal, etc...

- Try not to call, especially during the summer months
- Use www.kyepsb.net by logging in, then using “View my Application History”

USER: MARCIEPUCKETT

Education Professional Standards Board

Select an Application

CONTACT HELP LOGOUT

Select an Application

Highly Qualified Calculator

Kentucky Educator Certification Inquiry

KEPP Report Card

My Profile

WEBE03

EPSB Website

ETS Report Generator

Hello Marcie! What would you like to do today?

- [Calculate highly qualified status](#)
- [Compare Teacher Preparation Programs](#)
- [Update my contact information](#)
- [View my certification history](#)
- [View my application history](#)



HQ Status and Certification

Under NCLB, “Highly Qualified” involves the
“Three-legged stool”

1. Full state certification
2. Mastery of subject matter
3. Baccalaureate level degree

NOTE: HOUSSE Index has not been phased out by EPSB.



Types of “Full State Certification”

- Professional
- Provisional Internship
- Probationary (recently added to this category)
- Temporary Provisional (alternative cert)
- Limited (foreign teachers, usually via KDE program)
- Provisional (no longer issued to teachers)
- Standard (no longer issued to teachers)



NOT “Full State Certification”

- Emergency
- Conditional
- Adjunct
- Statement of Eligibility (in KY)
- Temporary (only used for principals w/o testing and new out of state teachers)



Certificate Types

Professional

- Completion of complete teacher ed program & KTIP, either by regular or alt route
- Issued for 5-year terms
- Must have MA degree within 10 yrs; then renewable by 3yr experience



Certificate Types

Statement of Eligibility

- Completion of teacher ed. program; must complete KTIP to gain Professional cert.

Provisional Internship

- Issued for one-year term to allow completion of KTIP



Certificate Types

Probationary

- Issued to allow teacher who has completed a teacher education program to complete coursework and testing to add a new area
- Issued for one year; renewable twice more with 6 new hours (*usually need more to complete program in three years*)
- Varying prerequisites are necessary in these cases (see appropriate application form)



Certificate Types

Probationary (categories) Form

- IECE (birth to primary) TC-BP
- Exceptional children TC-19
- Middle school TC-MG
- Gifted Education TC-GP
- Technology Education TC-3 (via KDE)
- Information Technology TC-3 (via KDE)
- Library Media TC-29
- Director of Pupil Personnel TC-40
- Director of Special Education TC-28



Certificate Types

Temporary Provisional

- Issued to those in a university Option 6 or Option 7 alternative certification program and offer of employment
- Form TC-TP
- Initial issuance; two renewals (3 total)
- **MUST** pass all assessments before KTIP



Certificate Types

Limited

- Teacher from out of country working on MOA with KDE
- 3 year limit

Provisional & Standard

- Older types of certificate equal to the current Professional certificate



Certificate Types

Emergency

- Must have B.A. degree + other criteria
- May be reissued with 6 new hours toward the area of certification
- TC-4F & supt must have no other candidates; board order # required
- TC-4VE used for vocational emergency certs



Certificate Types

Conditional

- Teacher has completed teacher ed program
- Has attempted all assessment but has not passed one or more
- Assistance plan with local university must be filed along with TC-1 form and recommendation
- Districts agrees to costs of plan



Certificate Types

Adjunct

- For part-time employment only
- TC-25 form
- Must have offer of employment
- Employment must not “displace” fully certified teacher
- Degree in subject to be taught



Certificate Types

Temporary

- Used for out-of-state teachers w/less than two years experience needing to pass KY assessments
- Form TC-35; only valid for six months
- No KY certified teacher can be available for position when this is requested
- Also used for principal candidates who have completed all coursework, but lack tests (good for one year) using TC-36I or TC-36O



Other Forms and Issuances

- TC-3/vocational certificates (via KDE)
- TC-8/ROTC Instructor
- TC-26/Gifted ED Coordinator
- TC-27/Consultant
- TC-32/Deletion of Certificate
- TC-161/SLP Assistant



Kentucky Educator Certification Inquiry (KECI)

USER: MARCIEPUCKETT

Education Professional Standards Board

Select an Application

CONTACT HELP LOGOUT

Select an Application

Hello Marcie! What would you like to do today?

- [Calculate highly qualified status](#)
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- [View my application history](#)

Select an Application

Highly Qualified Calculator

Kentucky Educator Certification Inquiry

KEPP Report Card

My Profile

WEBE03

EPSB Website

ETS Report Generator



Using KECI for Specialty Functions

- Superintendents (& assts, deputy roles), HR Contact Persons, LEAD Coordinators, and Principals may check permissions of an educator's certification & access "Forms Library"
- Log into KECI at www.kyepsb.net
- Do search for person via KECI
- Use "Permissions" or "Forms Library" tab on left side of page
- Use "Reports" tab to download Expired Certification Report, Active Certification Report, and Certification Codes List



Certification

Educator certification is the individual's responsibility-keep up with renewal requirements and be proactive, not reactive!





Division of Certification

Our goal is to make your certification experience smooth, seamless, and rapid!!!





Certification Contact Information

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Questions?

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"We spent a lot of money educating him, so if you want Junior's opinion, you'll have to pay for it."