



Education Professional Standards Board

August 2017
Update Memo

EPSB Mission

The Education Professional Standards Board, in full collaboration and cooperation with its education partners, promotes high levels of student achievement by establishing and enforcing rigorous professional standards for preparation, certification, and responsible and ethical behavior of all professional educators in Kentucky.

The EPSB Goals, Strategies, Policies, Procedures, Strategic Plan and Annual Report may be found at <http://www.epsb.ky.gov/boardinfo/mission.asp>.

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New Board Members

It is my pleasure to welcome new appointments to the EPSB Board. Each one brings a unique perspective on education in our state that will benefit not only students, but also will benefit educators in our state from all levels primary through post-secondary. Below is the listing from the June 6, 2017, press release from the Education and Workforce Development Cabinet.



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- Rachel Colyer, Lexington, represents middle school teachers. She is a teacher for Scott County Schools. Colyer shall serve for a term expiring June 30, 2021;
- David Graham, Bowling Green, represents arts and humanities teachers. He is a teacher for Warren County Schools. Graham shall serve for a term expiring June 30, 2021;
- Jon Robert Akers, Versailles, represents principals or school administrators. He is the principal at Woodford County High School. Akers shall serve for a term expiring June 30, 2021;
- Sarah Lynn Burnett, Somerset, represents science, engineering, math, or technology teachers. She is a teacher for Pulaski County Schools. Burnett shall serve for a term expiring June 30, 2021;
- Daniel Morgan, Louisville, represents secondary school teachers. He is a teacher in Jefferson County Public Schools. Morgan shall serve for a term expiring June 30, 2020;
- Tracy Voils Adams, Russell Springs, represents exceptional education teachers. She is a teacher for Russell County Schools. Adams shall serve for a term expiring June 30, 2020;
- Dustin Eric Phelps, Somerset, representing school counselors or psychologists. He is a psychologist for Pulaski County Schools. Phelps shall serve for a term expiring June 30, 2020;
- Donna Rice Hedgepath, Campbellsville, represents members of a private postsecondary institution. She is vice president for academic affairs for Campbellsville University. Hedgepath shall serve for a term expiring June 30, 2020;
- Sherry Wilson Powers, Lexington, represents members of a public postsecondary institution. She is dean of the College of Education at Eastern Kentucky University. Powers shall serve for a term expiring June 30, 2019;
- Katherine Ann Gornik, Lexington, represents members at-large. Gornik is co-founder and former president of THIEL Audio, and chairman of Newton's Attic, a non-profit educational organization. Gornik shall serve for a term expiring June 30, 2019;
- Steven Robert Thomas, Campbellsville, represents career and technical education. Thomas is an area technology center teacher in Allen County Schools. Thomas shall serve for a term expiring June 30, 2019;
- Tolya Lynn Ellis, Shelbyville, represents elementary teachers. She is a teacher for Shelby County Public Schools. Ellis shall serve for a term expiring June 30, 2019; and
- Shad Michael Sletto, Ft. Mitchell, represents the School Curriculum, Assessment and Accountability Council. He is a workforce representative and a director at EGC Construction Corporation. Sletto shall serve for a term expiring June 30, 2019.

KTIP Training

Resource teachers and principals, who have not received KTIP training since June 2015, must receive the current training. Training registration and dates are listed on the EPSB website at:

<https://wd.kyepsb.net/epsb.webapps/ims/imstraining/IMSTrainingInfo.aspx>.



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KTIP Handbooks and Documents

KTIP District Coordinators must verify that all committee members have the 2017-18 KTIP Handbook and documents. Bookmarked pages may link to outdated documents, so personal bookmarks will need to be updated. New KTIP resources are located on the EPSB website at:

http://www.kyepsb.net/internships/KTIP_Forms.asp.

KTIP Confirmations of Employment

Districts may begin entering Confirmations of Employment (COE) for the 2017-18 school year for full-year and second semester fall internships.

Potential Areas of Concern for Substitute Teacher Shortage

In conversations with superintendents and district human resource directors concerning the shortage of substitute teachers, it has been discussed that the need for substitutes may be coming from two primary areas:

- Chronic absenteeism of some teaching staff; and
- District scheduled professional learning during instructional days.

The EPSB wants to assist districts that want to increase their number of substitute teachers and, if necessary, districts can ask for a waiver from the EPSB regulations. In addition to this option, the EPSB encourages districts to review staff attendance data and analyze results to the following questions:

- Are staff members out of the classroom due to district required professional learning?
- If so, is it more effective financially and for student learning to pay stipends for additional work?
- Is it possible that some staff members are chronically absent?
- If so, what needs to occur in those situations?

Newly Issued Statement of Eligibility Report

The EPSB has released a new report for superintendents and district human resource directors within the Kentucky Education Certificate Inquiry (KECI) system to assist in recruiting applicants. This new report lists all educators who have received a Statement of Eligibility (SOE) from the EPSB beginning July 1, 2017.

To access the report,

- log into the KECI system using your EPSB account;
- click on Reports; and
- click on the "Export to File" to download the information in an Excel worksheet.



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The report includes the educator's name, email, city, and type of certificate issued along with the effective date.

Teacher Supply and Demand Report

The EPSB, in conjunction with the Kentucky Center for Workforce Statistics (KCEWS), will be releasing the Teacher Supply and Demand Report. This report is an interactive, web-based report that maps the supply and demand for all teachers regardless of subject for all years 2010 through 2016. These numbers are for historical supply and demand and are being used to forecast five (5) year projections. Please continue to watch for the release of this report.

Recommendations from the Additional Options for a Rank II Committee

At the June 19, 2017, meeting, the Board heard a report from the Additional Options for a Rank II Committee. The Board is scheduled to review and discuss the recommendations at its next regular meeting on August 21, 2017. The committee made the following recommendations:

1. Remove the mandatory requirement for an educator to obtain a Rank II as outlined in 16 KAR 8:020 Planned Fifth-year Program.
2. Allow a National Board Professional Teaching Standards (NBPTS) certification to apply toward either a Rank II or Rank I as allowed in KRS 161.1211 (1) Classification of teachers. If an educator receives an additional NBPTS certificate in a different content area, the second certification may be used for a Rank I.
3. Create an approval process for an education cooperative, school district, or similar, as allowed in KRS 161.030 (10) Certification authority to submit a planned pathway for a Rank II utilizing field-based experience, individual research, and approved professional development as allowed in KRS 161.095 Continuing Education for Teachers.
4. Maintain the current Continuing Education Option (CEO) program as is.
5. Remove the prerequisite of a master's degree for admission to an administrative program, but maintain the experience prerequisites.
6. Inform and promote the changes made by the Board once they go into effect.

Customer Satisfaction Survey

The EPSB agency staff thanks all who took the time to complete the Customer Satisfaction Survey this past May. The results of the survey help us to know what we are doing well, what we need to improve, and how the agency can become more efficient and effective.



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New Website Demo

The EPSB is in the process of developing a new website. The agency's goals for the new website are to make it easier to find information, help our audience understand the work of the EPSB including statutes and regulations, and eventually provide two-way communication and trainings. While the test site is available for review, we ask that you keep in mind that by its very nature, it may not always be available. The test site can be found at:

<https://webtest1.kyepsb.net/moodle/server/moodle/>

Please take some time to review the site, and if you would like to provide some feedback for us, please go to:

<https://www.surveymonkey.com/r/S37FT5B>

Duty to Report

Pursuant to KRS 161.120(2), a superintendent has the duty to report in writing to the EPSB any certified school employee in the superintendent's district:

- whose contract is terminated or not renewed, for cause except failure to meet local standards for quality of teaching performance prior to the employee gaining tenure;
- who resigns from, or otherwise leaves, a position under threat of contract termination, or nonrenewal, for cause;
- who is convicted in a criminal prosecution; or
- who otherwise may have engaged in any actions or conduct while employed in the school district that might reasonably be expected to warrant consideration for action against the certificate under KRS 161.120.

Pursuant to 16 KAR 1:030, a superintendent's duty to report shall include the reporting of criminal convictions discovered by the district pursuant to KRS 160.380, even if the conviction occurred prior to the date the educator's certification was issued.

The report must be made within thirty (30) days of the event giving rise to the duty to report. If the event giving rise to the duty to report relates to an educator's criminal conviction, the superintendent must submit a report to the EPSB within thirty (30) days after the superintendent or designee became aware of the conviction.

The duty to report exists without regard to any disciplinary action, or lack thereof, by the superintendent.

The report must contain the full facts and circumstance of the conduct, as well as the employee's:



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- name,
- address,
- phone number,
- social security number, and
- position title.

A superintendent is also required to forward copies of all relevant documents and records in his or her possession.

The Online Educator Complaint System is available for superintendents or their designee to report allegations of educator misconduct through the EPSB Website. The EPSB will also accept reports via mail to 100 Airport Road, 3rd Floor, Frankfort, KY 40601.

For questions regarding the duty to report, please contact Cassie Trueblood at 502-564-4606 or cassie.trueblood@ky.gov.

EPSB Regulations Currently Under Consideration

At the EPSB June 19, 2017, meeting, the Board held first readings on the following two regulations:

- 16 KAR 5:030. Proficiency Evaluation, Amendment (EPAI – Contact [Dr. Ben Boggs](#))
- 16 KAR 2:010. Kentucky Teaching Certificates (Certification – Contact [Ms. Donna Brockman](#))

16 KAR 5:030. Proficiency Evaluation, Amendment establishes an alternate process by which an educator preparation provider may recognize the competency and proficiency of a prospective educator or certified educator based on something other than college credit.

Such an established alternate process will ensure there is a means by which a certified educator can establish proficiency and competency based on that certified teacher's teaching experience or past college coursework; and that a prospective educator can establish proficiency and competency based on skills that the prospective educator has previously developed.

An Educator Preparation Provider (EPP) intending to administer proficiency evaluations will need to:

- Notify the EPSB of its plans to conduct proficiency evaluations;
- Provide the EPSB with a copy of the procedure it will use to conduct the proficiency evaluations;
- Work with prospective educators or currently certified educators to create a plan for obtaining a certification; and
- Recommend prospective educators or currently certified educators for certification.

The EPSB will need to receive, review, and approve proficiency evaluation plans before an EPP begins to undertake the new proficiency evaluations.



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16 KAR 2:010 identifies the process by which the Education Professional Standards Board issues certificates to applicants seeking certification through a traditional route and an alternate route.

The proposed amendments to 16 KAR 2:010 were brought forward largely because the Board is considering amendments to 16 KAR 5:030 (Proficiency Evaluation). The Board will need to consider amendments to 16 KAR 2:010 in order to effectuate the intent of 16 KAR 5:030. In addition to those proposed amendments, the Board will also be considering amendments including, but not limited to the following:

- Revisions as a result of recent amendments to KRS 161.010 and KRS 161.048 by the General Assembly in the 2017 Legislative Session;
- Revisions necessary to eliminate the need to incorporate by reference an application form;
- Elimination of the criminal background check requirement; and
- Revisions as a result of the changes made to federal law.

The proposed amendment regulation will be included in the addendum.

Both regulations can be reviewed at <http://epsb.ky.gov/boardinfo/index.asp>. For comments or questions, please contact the representatives listed above by the regulation number and name.

National Board Professional Learning Pilot Schools

On June 14-16, 2017, the Kentucky Network to Transform Teaching (KYNT3), a local partnership of EPSB and KDE with the National Board, launched the first National Board Professional Learning (NBPL) Pilot Schools in the country. NBPL Pilot Schools are grounded by professional learning in the National Board Body of Knowledge, practice the Carnegie Foundation's Improvement Science, and support educators across the career continuum. Our Kentucky team in collaboration with the National Board, created NBPL Pilot Schools as a designation.

While several states partner with National Board through the Network to Transform Teaching (NT3) to pilot work in schools and districts, our launch included schools outside of NT3 pilot districts – an idea we are testing to build sustainability and spread across Kentucky. Our NBPL Pilot Schools will be engaged in an ongoing, networked improvement community that will meet virtually and in person during 2017-18 to accelerate learning.

The KYNT3 Pilot Districts (Floyd, Lee, Oldham, Spencer, Washington, and Woodford counties) each have between two and five NBPL Pilot Schools. In addition, the following schools are engaged in our learning as NBPL Pilot Schools: Beechwood Elementary (Beechwood Ind.), Flemingsburg Elementary (Fleming County), Gallatin Elementary (Gallatin County), Junction City Elementary (Boyle County), and Stevenson Elementary (Russellville Independent).



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NASDTEC Clearinghouse Now Available to School Districts

Since 1928 the National Association of State Directors of Teacher Education and Certification (NASDTEC) has been a national leader in matters related to the preparation and licensure of professional school personnel. The NASDTEC Educator Identification Clearinghouse (Clearinghouse) is a searchable database that since 1989 has provided official government licensing agencies information regarding individuals whose professional educator certificates/licenses have been annulled, denied, suspended, revoked, or otherwise invalidated. Once a final judgment is made in a misconduct case and the results released to the public, the licensing agency enters the information into the Clearinghouse database.

The Clearinghouse is now available to local school districts. NASDTEC is accepting applications from local school districts (public and private) for access to the Local Education Agency (LEA) Clearinghouse.

Including the LEA Clearinghouse in the screening process of applicants is good policy and practice. The rationale for providing local school districts (public and private) access to the Clearinghouse is rooted in two realities:

1. Most administrative actions taken in response to educator misconduct do not result in an arrest; therefore, a typical background check may not reveal important adverse actions taken against an educator's certificate.
2. It is not uncommon for an educator who has had adverse action taken against a license to apply for a non-certified position; without the review by a state licensing agency, the district would be unaware of past misconduct.

Bottom line, it is good policy and practice to include the NASDTEC Clearinghouse in the screening of all applicants.

If you have any questions, please email support@nasdtec.org.

[Click here to learn how your school district can have access to this valuable resource.](#)

Meetings Across the State

8/2/2017	GRREC	Board Meeting
8/2-3/2017	KBE	Board Meeting
8/9/2017	NKCES	Board Meeting
8/10/2017	SESC	Board Meeting
8/16/2017	CKEC	Board Meeting
8/16/2017	KEDC	Board Meeting
8/21/2017	EPSB	Board Meeting
8/23/2017	WKEC	Board Meeting



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8/23-24/2017	KCEWS	Data Use Conference
8/28/2017	Legislature	Interim Joint Committee on Education Meeting
8/29/2017	KCEWS	Board Meeting
8/30/2017	OVEC	Board Meeting

The next regularly scheduled meeting of the EPSB is Monday, August 21, 2017, at 10:00 AM (Eastern Time) in Conference Room A, 100 Airport Road, 3rd Floor, Frankfort, Kentucky.

EPSB meeting agendas may be found one week prior to the meeting at <http://www.epsb.ky.gov/boardinfo/meetingagendas.asp>.